

# CATSFIELD PARISH COUNCIL

Minutes of the Meeting held on Wednesday 8<sup>th</sup> February 2017 in Hermon Cottage

<b>Present:</b> Cllr. John Overall (Chairman)    Cllr. David Scott Cllr. Chris Thomas                Cllr. Martin Holgate Cllr. Julian Goodliffe            Mrs Carol Hodgson (Clerk/RFO)		<b>Apologies:</b> County Cllr. Kathryn Field District Cllr. Gary Curtis
Item	Agenda Item	
1.	<b>To receive apologies for absence.</b> County Cllr. Field and District Cllr. Curtis	
2.	<b>To approve the minutes of the Parish Council meeting on 11<sup>th</sup> January 2017</b> <b>RESOLVED: That the Chair of the meeting is authorised to sign the Minutes for 11<sup>th</sup> January 2017.</b>	
3.	<b>To receive declarations of interest on agenda items.</b> Cllr. Goodliffe declared a personal interest in: <ul style="list-style-type: none"> <li>Item 18 – Village Hall as a Trustee and Parish Council’s representative.</li> </ul>	
4.	<b>To receive any external reports.</b> There were no external reports received.	
5.	<b>Matters arising</b> <ol style="list-style-type: none"> <li><b>To receive any applications for the casual vacancy’s on Parish Council.</b> An interested candidate would be forwarding an application form in due course.</li> </ol>	
6.	<b>Planning</b>	
6.1	<b>To consider response to planning applications.</b> Two new planning applications had been received. Both had been submitted by Catsfield Parish Council and so no comments would be submitted: <ul style="list-style-type: none"> <li><a href="#">RR/2017/213/P</a> - Catsfield Recreation Ground, Horns Corner, Catsfield Extension to existing storage building.</li> <li><a href="#">RR/2017/214/P</a> - Catsfield Recreation Ground, Horns Corner, Catsfield Provision of open sided shelter.</li> </ul>	
6.2	<b>To consider any further response to the following planning application.</b> Item on agenda in error – no action required.	
6.3	<b>To receive advice of decisions on previous applications.</b> <ul style="list-style-type: none"> <li><a href="#">RR/2016/2831/P</a> - 4 Glebe Cottages, Church Road, Catsfield TN33 9BG <b>Proposed single storey extension to the rear of existing dwelling.</b> <b>Outcome: APPROVED CONDITIONAL</b> as per decision notice <a href="#">23<sup>rd</sup> December 2016</a> Noted.</li> <li><a href="#">RR/2016/2216/P</a> - Henley Down Farm, Watermill Lane, Catsfield TN33 9BN <b>Proposed animal and fodder barn and alteration of ground levels to accommodate.</b> <b>Outcome: REFUSED</b> as per decision notice <a href="#">20-Jan-17</a> Noted.</li> </ul>	
6.4	<b>To receive advice on current enforcement orders.</b> <ul style="list-style-type: none"> <li>ENF/11/17/ASH – Burnt Barns Farm, Freckley Hollow, Ashburnham Breach of condition relating to condition 3 of RR/2013/829/P Current Status: Received.</li> <li>ENF/10/17/CAT – The Reservoir, Peppering Eye Lane, Catsfield Clearing of land for potential development. Current Status: No Further Action - No breach of planning control</li> <li>ENF/144/16/CAT – The White Hart Inn, Main Road, Catsfield Change of use from holiday let to private residential dwelling Current Status: No Further Action - No breach of planning control</li> </ul>	
7.	<b>Neighbourhood Planning</b> <ol style="list-style-type: none"> <li><b>Rother DC <a href="#">Development &amp; Site Allocations Local Plan</a> – Options &amp; Preferred Options Consultation</b> <b>To consider a response to the following questions in relation to Catsfield:</b> <p><b>Q6: Do you agree with the policy approach to the retention of sites of social or economic value and the proposed policy wording? (<a href="#">Pages 29 – 31</a>)</b></p> <p><b>Q7: Do you agree with the policy approach to equestrian developments and the proposed policy wording? (<a href="#">Pages 32 – 34</a>)</b></p> <p><b>Q67: Do you agree with the preferred sites for development at Catsfield? If not, which site(s) should be preferred? (<a href="#">Pages 246-256</a>)</b></p> <p><b>Q68: Do you agree with the requirements of Policy CAT1? If not, how would you wish to see it amended? (<a href="#">Pages 246-256</a>)</b></p> </li> </ol>	

	<p><b>Q69:</b> Do you agree with the requirements of Policy CAT2? If not, how would you wish to see it amended? (Pages 246-256)</p> <p><b>Q70:</b> Do you agree with the proposed development boundary? If not, how would you wish to see it amended? (Pages 246-256)</p> <p>Members had been circulated prior to the meeting received extracts from the Consultation which referred to or had an impact on Catsfield.</p> <p><b>RESOLVED:</b> The following responses to be submitted to Rother DC for the DaSA Consultation:</p> <p><b>Q6:</b> Disagree in part: The 18 month Marketing campaign is too long and sites should be considered on their individual merits.</p> <p><b>Q7:</b> Disagree in part: The policy is discriminatory against equestrian activities in rural areas and should not go towards preventing people from owning horses. It would appear that Rother DC has not undertaken a comprehensive survey of ‘Bridleways’ in the Rother area, as Catsfield for one has few Bridleways. Proposed sites should be considered on their individual merits.</p> <p><b>Q67:</b> Agree: In the absence of any other sites Parish Council consider the ‘preferred’ sites acceptable.</p> <p><b>Q68:</b> Disagree in part: The density of housing for this site is too high. Parish Council is concerned with the impact of the additional volume of cars and provision of car parking spaces. The village lacks the infrastructure to accommodate this level of extra housing i.e. the Primary School is oversubscribed. Access to the site is not good and on a road (The Green) which has existing problems with speeding and dangerous overtaking. Lighting needs to be taken into careful consideration to prevent urbanisation of the Village. Affordable housing: priority should be given to village residents and their families.</p> <p><b>Q69:</b> Though planning permission has been granted, priority should be given to village residents and their families when considering Affordable Housing.</p> <p><b>Q70:</b> Agree as proposed.</p> <p><b>b. To consider any further responses to the Rother DC DaSA Consultation.</b> There were no further responses considered.</p> <p><b>c. To consider a response to the ‘Rother and Hastings Playing Pitch Strategy’.</b> <b>RESOLVED:</b> To submit the following response to the ‘Rother and Hastings Playing Pitch Strategy’: Parish Council has reviewed the comments and recommendations in relation to the Catsfield Recreation Ground and has the following comments: The playing field is suitably adequate and well maintained for its type of use – traditional village sports. Parish Council is very disappointed that the report has been produced on a severe lack of understanding of the use of the playing field. A lot of time and money is spent on maintaining the ground. It is not too long ago a new Pavilion was built, which had to meet Football League standards. The play area has also only recently been completely replaced with new equipment. The fact that the photograph being used to promote this policy is of the Catsfield Playing Field and Pavilion must give some credibility to the facilities. For a small service village Catsfield has good recreational / sports facilities. The playing field has restrictions in that it is also bisected by a public footpath. Rother DC do not seem to understand that the Catsfield Recreation Ground is not just a playing / sports field – it is a recreation ground open to the public as well.</p> <p><b>d. To receive an update on the Catsfield ‘Local Action Plan’ (Re: The Catsfield Parish Survey).</b> There were no further updates to report.</p>	
8.	<p><b>Newsletter</b></p> <p><b>a. To receive any updates.</b> Members were circulated a draft of the next newsletter and proposed amendments. <b>RESOLVED: The Newsletter with amendments was approved for circulation.</b></p>	
9.	<p><b>Emergency Plan</b></p> <p><b>a. To receive any further updates.</b> Cllr. Goodliffe had no further updates to report.</p>	JG
10.	<p><b>Highway Matters</b></p> <p><b>a. Church Road: To receive any updates on the traffic calming project outside Catsfield School.</b> Cllr. Scott reported that the application for East Sussex Highways Community Match funding had now been submitted and the outcome should be known towards the end of match. County Cllr. Kathryn Field had confirmed her support for the project.</p> <p><b>b. The Green: To receive any updates on traffic calming measures for the zebra crossing area.</b> Cllr. Scott reported that he corresponding with Brian Banks at East Sussex Highways and had recently sent him information in relation to Speed Watch sessions, which had highlighted the problems with the visibility of the zebra crossing. Highways had already advised that there was</p>	DS  DS

	<p>insufficient road width along The Green for traffic calming installations but had not dismissed the idea of ‘build outs’ at Skinners Lane and Church Lane, though they were not in a position to fund it. Funding could however be available through any proposed new housing developments in the Village. It was noted that the zigzags lines on The Green had be repainted but not the long white lines.</p> <p><b>c. To receive any other reports.</b></p> <p>A ‘Catsfield Stream’ resident has for the last 2 years been in consultation with East Sussex in relation to improving the road signage on The Stream. Following site visits by Highways to identify possible improvements to the existing 40mph speed limit, they had agreed to some minor signing improvements and 40mph roundels on the road. Highways were currently preparing drawings to obtain a cost estimate for the work from their Contractor. Subject to an acceptable estimate and there being sufficient funding available the work would then be instructed to take place.</p> <p>Councillors had noted ‘Fly tipping’ in the Highways layby along Catsfield Road. Cllr. Scott would notify the Highways Steward.</p>	DS
11.	<p><b>Community Speed Watch</b></p> <p><b>a. To receive any reports.</b></p> <p>Keith Robertson – Catsfield Speed Watch Coordinator had sent a report on the outcome of the Speed Watch sessions in January. There are currently 6 active volunteers in the team, but If more volunteers can be recruited the sessions can be operated from more sites and on more days of the week. Across two weekends 135 vehicles had been recorded travelling at 3mph or above in a 30mph zone. From this, 84 letters had been issued by Sussex Police to the offending drivers. Several cars had been noted speeding and overtaking on or near to the zebra crossing. Persons driving recklessly can be reported via the Operation Crackdown system operated by the Police and if the Speed Watch team are able to collect evidence they will also do this in addition to our Community Speedwatch reporting that was also via Operation Crackdown. To be effective in this would need some video recording equipment which would also help to validate any possible errors on recording of speeds. Mr. Robertson anticipated this would be in the region of £150.00 for a headcam and strap.</p> <p><b>RESOLVED: To obtain advice from SALC if using a headcam for capturing vehicle data contravened any data protection rules.</b></p>	
12.	<p><b>Playing Field and Pavilion</b></p> <p><b>a. To receive an update on providing seating and a handrail rail outside the Pavilion.</b></p> <p>Benches will be ordered for installation in the spring.</p> <p><b>b. Proposed modifications to the Pavilion kitchen to provide an outside servery area.</b></p> <p><b>i. To receive quotes for the proposed work</b></p> <p>No further quotes had been received.</p> <p><b>ii. To receive any other updates</b></p> <p>Comments had been received from representatives of Catsfield Football Club, Catsfield Cricket Club and Catsfield WI. The current layout of the Pavilion complied with the Football League regulations which had resulted in sacrifices to the area available for the kitchen and entrance hall. Concerns were raised that the new railings could affect where people sit on the veranda to watch games and undertake scoring.</p> <p>Very little food is prepared in the Pavilion kitchen so space in the current facilities are considered adequate. No complaints have been made by the Clubs and organisations in relation to the kitchen / servery facilities.</p> <p>The proposed conversion would greatly reduce the entrance hall area, which during Cricket matches could have up to 22 people mingling around in this area. Other problems included the opening of the windows in the kitchen for ventilation and wheelchair access on the veranda when people are queuing at the outside serving hatch.</p> <p>Members considered the comments received and the cost effectiveness of the scheme.</p> <p><b>RESOLVED: Not to take forward the proposed project to modify the Pavilion kitchen to provide an outside servery area.</b></p> <p><b>c. To receive an update on the proposal for a sheltered seating area by the Children’s Play Area.</b></p> <p>Cllr. Scott reported that he had submitted a planning application to Rother DC.</p> <p>Cllr. Holgate advised that he was not in favour of the proposed sheltered seating area.</p> <p><b>d. To receive an update on proposed storage facilities at the Recreation Ground for the Catsfield Triangle Committee.</b></p> <p>Cllr. Scott reported that he had submitted a planning application to Rother DC.</p>	<p>JG/DS</p> <p>JG/DS</p> <p>DS</p> <p>DS</p>

	<p>e. <b>To receive any other reports.</b> There were no further reports received.</p>																
13.	<p><b>Playground Sub-Committee</b></p> <p>a. <b>To receive the latest Recreation Ground Inspection.</b> Cllrs. Thomas and Holgate reported that the motion of the roundabout was being affected by the winter weather. All the other equipment was in good working order. There was not a lot of rubbish in litter bin and only one bag full of litter was picked-up from around the playing field. There was a lot of boot mud around the steps of the Pavilion. The broken downpipes reported previously had now been repaired. No dog poo was seen. It was noted that the entrance to the Recreation Ground was very muddy. <b>RESOLVED: To write to the Football Clubs regarding the deposits of mud on the Pavilion steps</b></p>	MH/CT															
14.	<p><b>Hedgerows and verges</b></p> <p>a. <b>To receive any reports</b> Cllr. Thomas had not received any adverse reports on hedges or verges.</p>	CT															
15.	<p><b>Open Spaces</b></p> <p>a. <b>To receive any reports.</b> There were no reports received.</p>	DS															
16.	<p><b>History Centre</b></p> <p>a. <b>To receive any reports.</b> There were no reports received.</p>	JO															
17.	<p><b>Village Hall Car Park</b></p> <p>a. <b>To receive an update on the external lighting requirements in the Village Hall Car Park.</b> Cllr. Goodliffe was waiting to hear back from the electrical contractor.</p> <p>b. <b>To receive an update on Signage, Rules and regulations and a Risk Assessment</b> Cllr. Goodliffe had no further updates to report.</p> <p>c. <b>To receive a quote for the repair work required to the perimeter fencing in the Car Park</b> Cllr. Goodliffe reported that Littlewood Fencing had not been able to access the front of the fence due to parked vehicles. Mr. Robertson's details had been passed to Littlewood Fencing to gain access from his property.</p>	JG JG JG															
18.	<p><b>Village Hall</b></p> <p>a. <b>To receive any reports.</b> Cllr. Goodliffe reported that he is pursuing the lighting scheme.</p>	JG															
19.	<p><b>Finance</b></p> <p>19.1 <b>To approve and sign the following cheques:</b></p> <table border="0"> <tr> <td>a. Surewaste (Sussex) Ltd</td> <td>Waste collection Recreation Ground</td> <td>£ 70.20</td> </tr> <tr> <td>b. Mr. T. Jenner</td> <td>Pavilion Repairs</td> <td>£ 85.00</td> </tr> <tr> <td>c. Carol Hodgson</td> <td>Salary – Jan17</td> <td>£372.05</td> </tr> <tr> <td>d. John O'Conner Ltd</td> <td>Grounds Maintenance Nov '16</td> <td>£281.40</td> </tr> <tr> <td>e. SSALC Ltd</td> <td>Good Cllr Booklets (50% charge to SPC)</td> <td>£ 19.08</td> </tr> </table> <p><b>RESOLVED: The cheques were approved for payment.</b></p> <p>19.2 <b>To receive the monthly statement of accounts to <a href="#">26<sup>th</sup> February 2017</a></b> <b>RESOLVED: That the monthly statement of accounts to 26th February 2017 were received.</b></p> <p>19.3 <b>To receive the bank reconciliation to <a href="#">26<sup>th</sup> February 2017</a></b> <b>RESOLVED: That the bank reconciliation to 26th February 2017 was received.</b></p>	a. Surewaste (Sussex) Ltd	Waste collection Recreation Ground	£ 70.20	b. Mr. T. Jenner	Pavilion Repairs	£ 85.00	c. Carol Hodgson	Salary – Jan17	£372.05	d. John O'Conner Ltd	Grounds Maintenance Nov '16	£281.40	e. SSALC Ltd	Good Cllr Booklets (50% charge to SPC)	£ 19.08	
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20.	<p><b>Any other business / reports / future agenda items / correspondence</b></p> <ul style="list-style-type: none"> <li>Cllr. Holgate raised concerns with the recent proposal from Highways to 'Plant bulbs and Wildflowers' amongst the Communities in East Sussex. It was felt that funds would be better placed repairing potholes. The expenditure was not good use of funding or resources.</li> </ul>																
There being no further business the meeting closed at 9:45pm																	

Chairman.....

Date.....