



CATSFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held on
7th November 2018 in Hermon Cottage

The Clerk: Mrs Karen Crowhurst
The Village Hall, Church Road
Catsfield, East Sussex TN33 9DP

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Attended by: Cllr John Overall – **Chairman** Cllr Thomas- **Vice Chairman**, Cllr. Edwards, Cllr Hodgson (taking Minutes in the Clerks absence), Cllr Holgate and Cllr Scott.

Also in attendance: Cllr Gary Curtis – Rother District Council. **Members of the public 1**

Item	Minutes	
1.	To receive apologies for absence Apologies were received from County Cllr. Kathryn Field and Karen Crowhurst – The Clerk	
2.	To approve and accept the minutes of the Parish Council meeting held on 3rd October 2018 RESOLVED: That the Chair of the meeting is authorised to sign the Minutes for 3rd October 2018	
3.	To receive declarations of interest on agenda items Cllr. Holgate declared a personal interest in: Item 7 – Planning Applications RR/2015/3117/P and RR/2016/162/P for Wylands International Angling Centre, Wylands Farm, Powdermill Lane, Catsfield TN33 0SU, as a neighbour effected by the developments Cllr. Edwards declared a personal interest in: Item 7 – Planning Applications RR/2015/3117/P and RR/2016/162/P for Wylands International Angling Centre, Wylands Farm, Powdermill Lane, Catsfield TN33 0SU, due to family members using the grounds. Cllr. Hodgson declared a personal interest in: Item 6d - Insurance claim – as a relative of the insured. Item 16 – Village Hall as a Trustee and Parish Council’s representative	
4.	Public questions or comments relating to items on this agenda The Chairman invited the Member of the public to speak. It was agreed to suspend Standing Orders at Item 7 to receive comments on planning applications relating to Wylands International Angling Centre	
5.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC) County Cllr. Field was unavailable to report. District Cllr. Curtis reported:- <ul style="list-style-type: none"> • A temporary road closure was due to take place at Marley Lane on 18th November 08:00 – 20:00. • District Council was buying-up local land for development to tackle the issues with ‘Homelessness’. A consultation on the ‘Housing and Homelessness Strategy’ was running from 15th October to 26th November 2018. Rother DC was inviting residents to look at the background information about homelessness, housing need and stock condition to and answer their consultation questions. • Tenders for the ‘Joint Waste Contract’ had closed on 12th October 2018. The Tenders were being jointly reviewed by the Joint Waste Committee which was formed of other member Councils. Cabinet were hoping to make a decision by the end of the year. • On Speedwatch. Keith Robertson and Sussex Police were looking on setting-up speed traps. • MP Huw Merriman had invited his local constituents to the House of Commons to discuss local transport issues. Cllr. Curtis would advise PC when this was due to take place, so he could take any comments forward. Parish Council put the following questions to Cllr. Curtis <ul style="list-style-type: none"> • What was the outcome of the recent public consultation on parking meters in Bexhill? Cllr. Curtis did not have the information available but would follow-up on this. • Parish Council had recently been granted planning permission for installing lighting in the Village Hall Car Park (RR/2018/2126/P) but this was only temporary for 1 year after which time it would need removing. Members were extremely unhappy with this decision would make the project unviable as the cost of installing the lighting had been estimated to be in the region of £2,000. Cllr. Curtis agreed to meet with Cllr. Scott to evaluate the Car Park lighting and take the matter back to Rother DC. • Ashburnham and Penhurst PC had brought to Catsfield PC’s attention a Resident’s concerns over activities on a piece of land adjacent to Deer Park Lodge in Ashburnham - which falls under the parish of Catsfield. Cllr. Curtis was aware of the situation and correspondence had taken place. Rother DC Enforcement had advised that the claim was not a material case to pursue. Parish Council would not take the matter further. 	GC/DS

8.b 8.c	<p>support costs amounted to £12,130. The design and supervision (30mph extension) forecasted cost was £4,205. The construction costs (Double yellow lines at Church Lane junction and the extension of 30mph speed limit on Church Road) amounted to £9,375. This made the total cost of the project (without the footway buildout in front of the school) to £25,710. The County Council would be looking for the Parish to contribute 50% towards the cost of this project. Parish Council had originally set a budget of £10k to cover £3k in design costs and £7k towards construction costs. The School had agreed to contribute £4k which included a donation of £1k received from the Catsfield Triangle Committee. The CTA had agreed that their £1k funding would go towards the project costs. The School had indicated that they may withdraw their funding as the 'Buildout' was not now going ahead. Parish Council had also secured £8.5k from the Community Match Funding scheme.</p> <p>The Green: To receive any updates on traffic calming measures for the zebra crossing area. Cllr. Scott had no further updates to report.</p> <p>To receive any other reports. There were no further updates to report.</p>	DS DS DS
9. 9.a	<p>Community Speed Watch To receive any reports. A request to purchase a Radar Gun for Catsfield Speed Watch at a cost of £428.76 + VAT had been received from Keith Robertson – Coordinator for Catsfield Community Speedwatch. Currently the group used a Radar Gun from Sussex Police / CSW Team in Battle, where there were issues with availability and more recently with the equipment being withdrawn due to age and safety. RESOLVED: To purchase a Bushnell Radar Gun at £428.76 + VAT for use by Catsfield CSW</p>	
10. 10.a 10.b 10.c 10.d	<p>Playing Field and Pavilion To receive an update on providing seating and a handrail rail outside the Pavilion. There were no further updates to report.</p> <p>To receive quotes for the proposed work - To clean the entrance Cllr. Scott reported that Martin Gurr had been approached for advice.</p> <p>Complaints regarding dog walkers and additional signage Cllr. Edwards reported on a complaint received of alleged inconsiderate behaviour by Catsfield Football Club to dog walkers at the Playing Field. Cllr. Overall read out a letter received from Catsfield FC in relation to the incident. RESOLVED: No further action required.</p> <p>To consider other matters and agree any actions relating to the playing field and pavilion There were no further matters raised.</p>	CH
	<p>Cllr. Overall advised that Cllr. Holgate would be laying a wreath on behalf of Parish Council at the St Laurence Church Remembrance Service on Sunday 11th November 2018 and hoped that other Members of Parish Council would be attending the service. Cllrs. Thomas and Edwards left the meeting at 9.45pm</p>	
11. 11.a	<p>Playground Sub-Committee To receive the latest Recreation Ground Inspection and agree any actions arising from it Cllr. Holgate reported that all the equipment was in good working order. The big post to the Children's Play Area now appeared to be OK. A minor repair was needed to the broken bracket of the downpipe on the front of the Pavilion. A bag of rubbish was picked-up from the Playing Field during the inspection.</p>	
12. 12.a	<p>Hedgerows and verges To receive any reports and agree any actions arising from it There were no updates to report. Members noted that the verges had been cut.</p>	
13. 13.a 13.b	<p>Open Spaces To receive any reports and agree any actions arising from it. Members noted the untidiness behind the Diamond Jubilee planter along The Green – possibly caused by Southern Water. Members agreed to discuss the Diamond Jubilee planter at the next meeting.</p> <p>To consider whether to assume financial responsibility of Verge Cutting due to cuts made by ESCC John O'Conner – Parish Council's Grounds Maintenance contractor for the Playing Field had provided a quote for urban grass cutting (additional to the service currently provided by ESCC) which would cover Skinners Lane to the end of the grass area but not the frontages to the houses, The Green from Skinners Lane up to the Recreation Ground + Church Road in front of the bungalows for £185.00 + VAT. Confirmation had not yet been received from Rother DC if they were funding the grass cutting for 2019/20 RESOLVED: To accept the quote from John O'Conner for additional urban grass cuts as required during the Summer months, to cover Skinners Lane to the end of the grass area but not the frontages to the</p>	

	houses, The Green from Skinners Lane up to the Recreation Ground and Church Road in front of the bungalows for £185.00 + VAT.																																	
14. 14.a	History Centre To receive any reports and agree any actions arising from it Cllr. Overall had no updates to report.																																	
15. 15.a	Village Hall Car Park To receive an update on the external lighting provision in the Village Hall Car Park. Temporary planning permission had been granted - see earlier comments under District Councillor reports																																	
16. 16.a	Village Hall To receive any reports – Requiring action by the Parish Council There were no reports available as the Village Hall Committee had not met since Parish Council’s last meeting. Members noted that Hermon Cottage was currently being redecorated and the ‘fuse board’ had been boxed-in as required under the recent Fire Safety survey.																																	
16.b	To receive any further reports There were no further reports received.																																	
17.	Insurance Claim – to agree a way forward and any actions There were no further updates to report.																																	
18. 18.a	Finance, Audit and Legal To approve and accept the following payments and receipts																																	
	<table border="1"> <thead> <tr> <th>Date</th> <th>Cheque No</th> <th>Supplier</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>07/11/2018</td> <td>400744</td> <td>M Davey</td> <td>11.50</td> </tr> <tr> <td>07/11/2018</td> <td>400775</td> <td>P Putland</td> <td>64.00</td> </tr> <tr> <td>07/10/2018</td> <td>400776</td> <td>Jeff Kiley</td> <td>410.00</td> </tr> <tr> <td>07/11/2018</td> <td>400777</td> <td>K Crowhurst</td> <td>63.70</td> </tr> <tr> <td>07/11/2018</td> <td>400778</td> <td>K Crowhurst</td> <td>446.85</td> </tr> <tr> <td>07/11/2018</td> <td>400778</td> <td>HM Customs & Revenue</td> <td>111.60</td> </tr> <tr> <td></td> <td></td> <td></td> <td>1,107.65</td> </tr> </tbody> </table>	Date	Cheque No	Supplier	Total	07/11/2018	400744	M Davey	11.50	07/11/2018	400775	P Putland	64.00	07/10/2018	400776	Jeff Kiley	410.00	07/11/2018	400777	K Crowhurst	63.70	07/11/2018	400778	K Crowhurst	446.85	07/11/2018	400778	HM Customs & Revenue	111.60				1,107.65	
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18.b	RESOLVED: All payments were approved. Bank reconciliation and change of details for bank account The Bank Reconciliation was not available.																																	
18.c	To note the Cost Centre report – Previously circulated RESOLVED: That the cost centre report was received																																	
18.d	Website provision No further updates to report.																																	
18.e	External Audit report Noted from Parish Council’s October 2018 meeting.																																	
18.f	To approve the Budget for the accounting year 2019-2020 Deferred to Parish Council’s December meeting																																	
18.g	Cllr remuneration RESOLVED: No current for requirement for Councillor Remuneration																																	
18.h	To consider any other financial matters which cannot be held over to the next meeting There were no other financial matters requiring consideration.																																	
19. 19.a	Correspondence To consider any correspondence received after this agenda has been published There was no further correspondence to be considered.																																	
20.	Items for referral to next agenda / reports / future agenda items / correspondence There were no other items for referral.																																	
21.	Urgent items, at the discretion of the Chairman which cannot be held over until the next meeting. To commence recruitment of a new Parish Clerk and RFO. Cllrs. Overall and Holgate would conduct the interviews.																																	
	There being no further business, the meeting closed at 10.14pm																																	

Chairman.....

Date.....