



CATSFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held on
5th December 2018 in Hermon Cottage

The Clerk:
The Village Hall, Church Road
Catsfield, East Sussex TN33 9DP
Phone 01424 893526
Email clerk@catsfieldpc.co.uk
Website www.catsfieldpc.co.uk

Attended by: Cllr. Overall - **Chairman** Cllr. Thomas - **Vice Chairman**, Cllr. Scott, Cllr. Holgate and Cllr. Hodgson (taking Minutes). **Also, in attendance:** Cllr Gary Curtis – Rother District Council. **Members of the public 1**

Item	Minutes	
1.	To receive apologies for absence. Apologies were received from Cllr. Edwards and County Cllr. Field	
2.	To approve the minutes of the Parish Council meeting on 7th November 2018 RESOLVED: That the Chair of the meeting is authorised to sign the Minutes for 7th November 2018.	
3.	To receive declarations of interest on agenda items. Cllr. Hodgson declared a personal interest in: Item 5.3 – Insurance Claim: as a relative of the insured. Item 16 – Village Hall: as a Trustee and Parish Council's representative.	
4.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC). County Cllr. Field was unavailable to report. District Cllr. Curtis reported that under Central Governments forthcoming 'Resources and Waste Strategy' we could see tougher fines being introduced to combat waste issues. To speed up house building Central Government had plans under a 'Biodiversity offsetting scheme' to allow developers to build on woodland and open countryside, if they pay a charge towards improving the natural environment elsewhere. In Sussex and Surrey, the 'Drink Drive' Campaign had started with 24 arrests already. To allow for work by South East Water the road between Catsfield and Crowhurst would be closed for 5 days from 11 th to 15 th February 2019. The new Joint Waste Contract was coming-up for discussion at the December Full Council Meeting. Speed Watch – Sussex Police Road Unit would be coming to Catsfield during December.	
5.	Actions – Outstanding and on-going	
5.1	To receive any applications for the casual vacancies on Parish Council. There were no further updates to report	
5.2	To receive an update on placing an information board/plaque at the oak tree sited near to St. Laurence Church – planted by the PC in 1996 to commemorate the 900th Anniversary of 1066. There were no further updates to report. Cllr. Hodgson would contact Thompson Signs for an update.	CH
5.3	Insurance claim – Damage by a tree to a property on the playing field. There were no further updates to report	
6.	Planning matters	
6.1	To consider response to planning applications received as well as those received after this agenda has been published. <ol style="list-style-type: none"> RR/2018/2364/P - 1 Forestry Cottages, Crowders Lane, Catsfield TN33 9LR Single storey extension to rear, alterations to existing roof with dormer windows to front and rear. RESOLVED: Parish Council has no objections to this planning proposal but would ask that the effect on neighbours is taken into consideration. RR/2018/2395/P - East Sussex And Romney Marsh Hunt Kennels, Horns Corner, Catsfield TN33 9DU Redevelopment of existing site to convert existing buildings to provide 2no, three-bedroom dwellings, with replacement of the barn to provide 1no, four-bedroom dwelling with associated access and parking. RESOLVED: Parish Council appreciates that this proposal is an enabling development to allow 'The Hunt' to continue in another location but is nonetheless disappointed that this is a forced lose of a historical feature long associated with Catsfield. RR/2018/2491/P - Spring Cottage - Land adj, Church Lane, Catsfield TN33 9DR Erection of 1no. detached dwelling. RESOLVED: Parish Council has no objections to this planning proposal subject to adequate parking provision at both dwellings. RR/2018/2593/P - The Old Hunt Stables, Catsfield Road, Catsfield Proposed vehicular access and driveway. 	

	<p>RESOLVED: Parish Council objects to this planning proposal due to concerns on creating an access onto an already busy road, which will also have a detrimental impact to the tree lined street-scene.</p> <p>e. RR/2018/2788/P - The Canons - Land Adjoining, Skinners Lane, Catsfield Proposed new relocated barn, stables and driveway. To replace the existing barn and stables.</p> <p>RESOLVED: Parish Council has no objections to this planning proposal.</p> <p>6.2 To receive advice of decisions on previous applications.</p> <p>a. RR/2018/2682/P - 45 Skinners Lane, Catsfield TN33 9DN proposed replacement to front entrance porch – Granted. Noted.</p> <p>6.3 To note or receive advice on current enforcement orders. There were no current enforcement orders received.</p> <p>6.4 Rother DC Consultation: To consider making a representation on the proposed submission of Development and Site Allocations (DaSA) Local Plan Members noted there were no changes to the two existing sites allocated for development in Catsfield. Parish Council had no further representations to make on the DaSA.</p>	
<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p>	<p>Highway Matters</p> <p>Church Road: To receive any updates on the traffic calming project outside Catsfield School. Cllr. Scott reported on his recent meeting with Catsfield CEP School to discuss the revised project i.e. without the buildout, and funding. Following further discussions with East Sussex Highways on Parish Council's concerns with the cost of the revised project, ESCC had advised they would look at how the additional costs could be covered once Parish Council confirmed it would still contribute the original £8,500 originally agreed to.</p> <p>RESOLVED: To progress the project at a cost of £8,500 Part 1: Double Yellow Lines at Church Lane Junction and Part 2: Extension of 30mph speed limit on Church Road. To be funded by the CTA £1,000 and the Parish Council £7,500 (from PC's allocation of £10,000 agreed in January 2017). Due to financial constraints, Catsfield CEP School would not be asked to financially contribute at this stage.</p> <p>The Green: To receive any updates on traffic calming measures for the zebra crossing area. Cllr. Scott reported on his latest communications with East Sussex Highways. Other: Information had been received from a supplier of LED Belisha Beacons which Cllr. Scott agreed to contact for further information and costings.</p> <p>To receive any other reports. Cllr. Scott had reported to East Sussex Highways the large pothole in Church Road near Datchett Dene.</p>	<p>DS</p> <p>DS</p> <p>DS</p>
<p>8.</p>	<p>Community Speed Watch</p> <p>To receive any reports. Cllr. Curtis had reported earlier on the Sussex Police Road Unit coming to Catsfield during December to carry out Speed Checks. Regular Community Speed Watch sessions were still taking place.</p>	
<p>9.</p> <p>9.1</p> <p>9.2</p> <p>9.3</p>	<p>Playing Field and Pavilion</p> <p>To receive an update on providing seating and a handrail rail outside the Pavilion. Members had considered and reviewed several options over the past months to improve safety along the wall situated at the front of the Pavilion. Cllr. Scott agreed to obtain a quote for railings along the front of the Pavilion and around the side store room steps from Philcox and Sons.</p> <p>To receive quotes for the proposed work - To clean the entrance Cllr. Thomas reported that the work was being discussed with Martin Gurr.</p> <p>To consider other matters and agree any actions relating to the playing field and pavilion There were no further matters received for consideration. Cllr. Thomas left the meeting at 9.55pm</p>	<p>DS</p> <p>CH</p>
<p>10.</p>	<p>Playground Working Group</p> <p>To receive the latest Recreation Ground Inspection. Cllr. Holgate reported there was very little litter found on the latest inspection. The wheelie bin had been emptied. The Dog Bin needed replenishing with dog poo bags. It was noted the downpipe on the Pavilion had been repaired since the last inspection. The general condition of the playing field was firm and not water logged despite the recent rain. John O'Connor had recently 'Earth quaked' areas of the playing field to help with drainage. The bench on the right of the Pavilion had some loose slats which needed repairing / replacing - this was hand.</p>	<p>MH/CT</p>

11.	Hedgerows and verges To receive any reports. Prior to leaving the meeting Cllr. Thomas advised that local Farmers were cutting back their hedges.	CT																																												
12. 12.1 12.2 12.3	Open Spaces Diamond Jubilee Planter on The Green – To agree any actions Members noted that the Jubilee Planter had badly rotted slats which needed substantial repair / replacement. Cllr. Scott had obtained a quote from John O’Conner for removing the whole planter with its contents together with removing the overgrown foliage around the Catsfield Sign at a cost of £645 RESOLVED: To instruct John O’Conner to remove the entire Jubilee Planter and the foliage around the Catsfield Sign at a cost of £645 To consider a use for the decommissioned Heritage Red Phone box RESOLVED: To invite suggestions for use of the Red Phone Box in the next Catsfield Flyer. To receive any reports for action or decision There were no further reports received.																																													
13.	Forward Planning Priorities for Catsfield To receive suggestions and proposals from Members without the restriction of formulated plans and accurate costing. To be discussed at the next meeting.																																													
14.	History Centre To receive any reports. There were no updates received.	JO																																												
15.	Village Hall Car Park To receive an update on the external lighting provision in the Village Hall Car Park Cllr. Scott reported that he was waiting to meet with District Cllr. Curtis to discuss the outcome of Rother DC’s planning decision. Cllrs. Scott and Hodgson agreed to meet with Jennery Associates Ltd to review the work required.	DS/CH																																												
16. 16.1 16.2	Village Hall To receive any reports requiring action by the Parish Council The Village Hall Committee had not met since PC’s November Meeting so there were no further updates to report. To accept any other reports There were no further reports received.	CH																																												
17. 17.1 17.2 17.3 17.4 17.5	Finance, Audit and Legal To approve and accept the following payments: <table border="1" data-bbox="177 1335 1273 1756"> <tr> <td>PKF Littlejohn</td> <td>400771</td> <td>External Audit</td> <td>240.00</td> </tr> <tr> <td>K Crowhurst</td> <td>400781</td> <td>Clerk Salary</td> <td>297.60</td> </tr> <tr> <td>HM Customs & Revenue</td> <td>400783</td> <td>Clerk Tax</td> <td>74.60</td> </tr> <tr> <td>History Centre</td> <td>400773</td> <td>Sundries</td> <td>42.18</td> </tr> <tr> <td>T Jenner Building Services</td> <td>400780</td> <td>Recreation Ground</td> <td>60.00</td> </tr> <tr> <td>L&M Sturdy Garages and Sheds</td> <td>400785</td> <td>Shed Extension</td> <td>1,848.00</td> </tr> <tr> <td>J W Fencing & Forestry</td> <td>400722</td> <td>Car Park Maintenance</td> <td>50.00</td> </tr> <tr> <td>John O’ Connor</td> <td>400786</td> <td>Grass Contract</td> <td>306.85</td> </tr> <tr> <td>Street Lights</td> <td>400787</td> <td>Streetlight Maintenance</td> <td>295.99</td> </tr> <tr> <td>Community Speed Watch Online Ltd</td> <td>400788</td> <td>Section 137</td> <td>514.51</td> </tr> <tr> <td colspan="3"></td> <td>3,729.73</td> </tr> </table> <p>The following cheque was also raised to meet supplier terms: John O’Conner 400789 Grass Contract £306.85 RESOLVED: All cheques were approved for payments.</p> 17.2 Bank reconciliation and change of details for bank account RESOLVED: The Bank Reconciliation to 18th October 2018 17.3 To note the Cost Centre report – Previously circulated RESOLVED: That the Cost Centre report was received. 17.4 Website provision There were no further updates received. Cllr. Curtis left the meeting at 10.00pm 17.5 To approve the Budget for the accounting year 2019-2020 To be approved at the next meeting.	PKF Littlejohn	400771	External Audit	240.00	K Crowhurst	400781	Clerk Salary	297.60	HM Customs & Revenue	400783	Clerk Tax	74.60	History Centre	400773	Sundries	42.18	T Jenner Building Services	400780	Recreation Ground	60.00	L&M Sturdy Garages and Sheds	400785	Shed Extension	1,848.00	J W Fencing & Forestry	400722	Car Park Maintenance	50.00	John O’ Connor	400786	Grass Contract	306.85	Street Lights	400787	Streetlight Maintenance	295.99	Community Speed Watch Online Ltd	400788	Section 137	514.51				3,729.73	
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17.6	To consider any other financial matters which cannot be held over to the next meeting There were no other financial matters received.	
18.	Clerk Vacancy - to consider any actions and decisions regarding the appointment of the new clerk. Cllr. Overall reported that he had contacted the previous applicants and was waiting for a response.	
19.	To consider any correspondence as well as any correspondence received after this agenda has been published. a) Rother District Council consultation on parking provision – Email previously circulated. Noted. b) Rother District Council consultation on 2019/20 Budget Noted.	
20.	Items for referral to next agenda / reports / future agenda items / correspondence. There were no items received.	
21.	Urgent items, at the discretion of the Chairman. There were no urgent items received.	
	There being no further business the meeting closed at 10.30pm	

Chairman.....

Date.....