

CATSFIELD PARISH COUNCIL

Minutes of the Meeting held on Wednesday 4th November 2015 in Hermon Cottage

Present: Cllr. John Overall (Chairman) Cllr. David Scott County Cllr. Kathryn Field Cllr. Chris Thomas Cllr. Martin Holgate District Cllr. Gary Curtis Cllr. Julian Goodliffe Mrs Carol Hodgson (Clerk/RFO)		Apologies: Cllr. Rachel Tottman PCSO Daryl Holter
No.	Agenda Item	Action
1.	Apologies and reasons for absence. Cllr. Tottman was on family business. PCSO Holter was not on duty	
2.	Members to agree the minutes of the Parish Council meeting on 7th October 2015 Minute 8.1a 'both appeals were upheld' amended to 'both appeals were dismissed'. ➤ RESOLVED: The amended minutes were agreed and signed.	
3.	To receive declarations of interest on agenda items. No declarations were received.	
4.	Public participation session re matters on the Agenda at the Chairman's discretion. There were no members of the public present.	
5.	To receive any external reports. <ul style="list-style-type: none"> • Cllr. Kathryn Field reported: In relation to budget setting ESCC was waiting on the outcome of the comprehensive review on spending to date. ESCC had supported a continuation of the ban on using 'neonicotinoid pesticides' to support the numbers of bee keepers and farmers dependent on a healthy bee population. The Lead Member was recommending ESCC to adopt a policy of encouraging 'Meanwhile Use' of redundant County Council buildings. Cllr. Field noted that planning applications for Skinners Lane and Beeches Brook were due to be considered on 12th November 2015 by District Council. • Cllr. Gary Curtis reported: In relation to the issues with the waste collection services, he continued to chase any reports he had received. Kier had problems which they needed to resolve. Parish Council noted that the Contractors were damaging bins whilst emptying them into the trucks. During a meeting with Katy Bourne – Sussex Police and Crime Commissioner - Cllr. Curtis raised concerns about the traffic in Catsfield – there had been another accident along The Green during this week. Cllr. Curtis is proposing to write to the press regarding the speeding traffic and driving habits through the Village. Cllr. Curtis enquired about 'Speedwatch' in Catsfield? Parish Council advised there was little action due to a lack of volunteers coming forward to help with running Speedwatch. In the past this had been carried out by Councillors. It was also noted that Speedwatch had drifted off in surrounding villages due to lack of support / volunteers. Cllr. Curtis was keen to get this moving again and suggested holding an awareness event at the Village Hall. • PCSO Holter was not available for comment but had sent through regular email crime updates. There had been no notified crime in Catsfield but a window to St George's Church, Crowhurst had been smashed. 	
6.	Matters arising <ol style="list-style-type: none"> a. To receive an update on Parish Council's website. There were no further updates to report. Members were reminded to send through a photo of themselves and a brief write-up for inclusion on the new website. b. To consider applications received for the casual vacancy on Parish Council. No further applications had been received. Parish Council would continue to advertise. 	ALL
7.	Neighbourhood Planning <ol style="list-style-type: none"> a. To receive an update on Local Planning and Site Allocations project with Rother DC There were no further dates to report. b. To receive the results of the Catsfield Parish Survey and Vision Statement Members had reviewed the results of the survey and would consider at the next meeting to move ahead with producing a 5-year plan for Catsfield based on the survey responses. 	
8. 8.1	Planning To consider response to planning applications. No new planning applications received. Wealden DC had sent through a notification of an appeal by Mr and Mrs J Parker (Appellant) Site: Hop Barn, Catsfield Stream, Catsfield. TN33 9BB	

	<p>Proposal: Opening up of an existing track and reinstatement of existing bridge to form a new driveway to the proposed conversion of a n existing barn and stable to form a single private dwelling on land within Rother District</p> <p>Reference: APP/C1435/W/15/3129446</p> <p>8.2 To receive advice of decisions on previous applications.</p> <p>a. RR/2015/1354/P - The Old Hunt Stables, Catsfield Road, Catsfield Klargester Bio Disc treatment plant and retention of landscaping and outbuildings around house (retrospective). Proposed entrance porch to the southern side of the existing dwelling. Proposed covered patio area to the eastern end of the existing dwelling. Proposed timber framed building/barn to east of dwelling. Outcome: Approved conditional (Decision Notice) Noted.</p> <p>b. RR/2015/1576/P - Yew Tree Cottage, The Green, Catsfield Proposed raising of the existing roof to form a first floor bedroom and alterations. Outcome: Approved Conditional (Decision Notice) Noted.</p> <p>c. RR/2015/1745/P - Catsfield Road - Land to East of, Catsfield Installation of solar farm and associated infrastructure (with a potential capacity of 3.8 mega watts of electricity at its peak). Outcome: Refused (Decision Notice) Noted</p> <p>d. RR/2015/2137/P - Redcoat Farm, Catsfield Road, Catsfield Variation of conditions 2 and 3 of planning permission RR/2014/120/P (new dwelling) to allow clay tile hanging to first floor. Outcome: Approved Conditional (Decision Notice) Noted</p> <p>8.3 To receive advice on current enforcement orders. There were no further enforcement orders to report.</p> <p>8.4 Community Benefit Offer from Lightsource Renewable Energy Ltd. re: St Francis Farm Solar Farm Dev.</p> <p>a. To receive details of proposals for the disbursement of the Community Benefit.</p> <p>i. Steel Framed Apex building suitable for indoor community activities on the playing field Catsfield Recreation Ground is protected for the benefit of the inhabitants of Catsfield with Fields in Trust. Fields in Trust had advised that any building or structure requires their consent, which involved submitting a proposal their Land and Planning Committee. ➤ RESOLVED: Parish Council will not take forward the proposal to put-up a Steel Framed Apex building on the Playing Field.</p>	
<p>9. Finance</p> <p>9.1 To approve and sign the following cheques:</p> <p>a. Rother District Council Village Hall Rates – 6th payment £ 50.00</p> <p>b. CPRE Annual Subscription £ 29.00</p> <p>c. Streetlights Street Lighting maintenance contract Bi-Annual pmt £276.32</p> <p>d. Carol Hodgson Salary – October 2015 £363.55</p> <p>Travel to Felbridge 35 miles x .40p £ 14.00 £377.55</p> <p>➤ RESOLVED: All payments were agreed and the cheques were signed.</p> <p>9.2 To receive the monthly statement of accounts to 31-Oct-15 Received and noted.</p>		
<p>10. Newsletter</p> <p>a. To review the latest newsletter The revised newsletter will include the traffic calming consultation.</p>		
<p>11. Emergency Plan</p> <p>a. To receive any further updates. Cllr. Goodliffe had no updates to report.</p>		<p>JG</p>
<p>12. Highway Matters</p> <p>a. To receive an update on traffic calming measures outside Catsfield CEP School. Cllr. Scott had circulated a draft consultation document for prior to the meeting. Members discussed if installing a temporary structure would help residents to see what was being proposed as the final outcome.</p>		

	<ul style="list-style-type: none"> ➤ RESOLVED: To send out the traffic calming survey (with a suitable response date) with the Newsletter. To make enquiries for installing a temporary model of the proposed Traffic Calming measure outside Catsfield School. b. To receive an update on the traffic Speed Survey on The Green. Cllr Scott reported that following a recent meeting with Brian Banks - Team Manager at ESCC, there were limited options for implementing further road safety features to alleviate the speed and driving habits of traffic along The Green. Mr. Banks had actioned a renewal of the white lines around Horns Corner / The Green. c. To receive any other reports. No further reports were received. 	DS DS
13.	Community Speed Watch <ul style="list-style-type: none"> a. To receive any reports. Cllr. Tottman was not available for an update. Members discussed how to resurrect the Speedwatch sessions. ➤ RESOLVED: Cllrs. Scott, Goodliffe and Curtis will organise a Speedwatch session. 	RT
14.	Playing Field and Pavilion <ul style="list-style-type: none"> a. To receive an update on the car parking improvements at the playing field entrance area. Due to an oversight the order had not been issued to Geewoods to start the work. The Clerk would make sure this was done. b. To receive an update on a header board for the new notice board. Cllr. Tottman was not available for an update. Members discussed other options for the header board. ➤ RESOLVED: Quotes would be obtained from appropriate suppliers for making a header board. c. To receive a quote for installing a rainwater gutter system on the playing field storage shed. Cllr. Goodliffe advised that he was waiting for a quote from Terry Jenner. d. To receive any updates on the dog fouling problem at the playing field. Members agreed there had been a noticeable reduction in the amount of dog fouling on the playing field. e. To receive any other reports. Cllr. Curtis noted the outside of the Community Pavilion was in need of cleaning / washing down and agreed to source cleaning options. 	JG GC
15.	Playground Sub-Committee <ul style="list-style-type: none"> a. To receive an update on risk assessments. Areas identified as needing attention from the previous report were being followed-up. 	CT/MH
16.	Hedgerows and verges <ul style="list-style-type: none"> a. To receive any reports Cllr. Thomas reported that the farm hedges are being well maintained. It was noted that the hedge in the Village Hall Car Park was overgrown and needed cutting back. The hedge line of two properties in Church Lane had been identified as needing attention also. ➤ RESOLVED: Parish Council to arrange for the hedge in the Village Hall Car Park to be cut. Cllr. Thomas to make contact with the two properties in Church Lane regarding their overgrown hedges. 	CT
17.	Open Spaces <ul style="list-style-type: none"> a. To receive any reports. There were no updates to report. 	DS
18.	History Centre <ul style="list-style-type: none"> a. To receive any reports. There were no updates to report. 	
19.	Village Hall Car Park <ul style="list-style-type: none"> a. To receive an update on the external lighting requirements in the Village Hall Car Park. Cllr. Goodliffe was waiting to hear back on requests for a quote. b. To receive an update on the following items : <ul style="list-style-type: none"> i. Signage ii. Rules and regulations iii. Risk Assessment RESOLVED: Parish Council to post the details drawn-up by Cllr. Goodliffe.	JG

	<p>c. To receive an update on the repair work required to the perimeter fencing in the Car Park. Cllr. Goodliffe advised that he was waiting for a quote from Littlewood Fencing.</p>	JG
20.	<p>Village Hall</p> <p>a. To receive any reports from meetings. There were no updates to report.</p>	JG
22.	<p>Any other business / reports</p> <ul style="list-style-type: none"> • Cllr. Overall was due to meet with Catsfield Pre-School later in November. 	
23.	<p>Future Agenda Items</p> <p><i>a. Info: SECAMB Defibrillator for Pavilion..</i></p> <p><i>b. Info: To receive an update on interim ground maintenance work in the Village to include the Millennium seat at The Stream and the Diamond Jubilee Garden.</i></p> <p><i>c. Info: To receive an update on finishing the Children's Play Area project.</i></p> <p><i>d. Info: To receive any updates on Community Energy Projects. – Invite Mr. Watson to attend in September</i></p> <p><i>e. Info: To discuss communicating with Social Media – September meeting</i></p> <p><i>f. Info: To receive an update on the Clerks pension arrangements – waiting information</i></p>	

Chairman.....

Date.....