

CATSFIELD PARISH COUNCIL

Minutes of the Meeting held on Wednesday 3rd August 2016 in Catsfield Village Hall

Present: Cllr. John Overall (Chairman) Cllr. Chris Thomas Cllr. Julian Goodliffe		Cllr. David Scott Mrs Carol Hodgson (Clerk/RFO) County Cllr. Kathryn Field	District Cllr. Gary Curtis 1 member of the Public	Apologies: Cllr. Martin Holgate
Item	Agenda Item			
Prior to the meeting commencing there will be a presentation given by Planning Development Services Ltd in relation to the Land at Skinners Lane Catsfield TN33 9DN and the proposed development. Cllr. Overall advised the meeting had been cancelled with Planning Development Services Ltd				
1.	To receive apologies for absence. Cllr. Martin Holgate			
2.	To approve the minutes of the Parish Council meetings on 6th July 2016 RESOLVED: That the Chairman is authorised to sign the Minutes for 6th July 2016			
3.	To receive declarations of interest on agenda items. Cllr. Goodliffe declared a personal interest in:- <ul style="list-style-type: none"> Item 18 – Village Hall as a Trustee and Parish Council’s representative. Item 6.2 – Planning application decision for Catsfield Christmas Tree Farm as a friend of the applicant. 			
4.	To receive any external reports. <ul style="list-style-type: none"> Cllr. Field reported that County Council is expecting to have to take another £22m out of the budget next year. The decision for closing Rodmell School due to too few school-age children in the village had been deferred. However, the closure of Pells CE Primary School in Lewes would be going ahead. Cllr. Curtis reported that as requested by Parish Council he had enquired about the availability of ‘cardboard coffins’ in the event of a Village Emergency. Rother DC advised they did not keep a stock of such items. Cllr. Curtis was monitoring the recycling facilities in the Village Hall Car Park as there had been recent complaints of them overflowing. Rother DC would be reviewing the recycling facility points due to the increase in kerbside recycling services. 			
5.	Matters arising <ol style="list-style-type: none"> To receive an update on Parish Council’s website. The website had been brought up to date and was ready to go ‘live’. To receive any applications for the casual vacancy on Parish Council. No further applications or enquiries had been received. 			
6.	Planning			
6.1	To consider response to planning applications – no current applications received as at 27th July 2016 There were no current planning applications to consider.			
6.2	To receive advice of decisions on previous applications. <ul style="list-style-type: none"> RR/2016/1394/P - Catsfield Christmas Tree Farm, The Stream, Catsfield Single storey side extension. Outcome: APPROVED CONDITIONAL as per decision notice 01-Jul-16 Noted. 			
6.3	To receive advice on current enforcement orders. <ul style="list-style-type: none"> ENF/126/14/CAT – Horns Hill Bungalow, Main Road, Catsfield Possible breach of condition 2 of RR/2011/357/P (Granted on appeal) - Landscaping Current Status: Monitor site. 			
6.4	Disbursement of the Community Benefit monies from Lightsource Renewable Energy Ltd. <ul style="list-style-type: none"> To receive an update on proposed modifications to the Pavilion kitchen to provide an outside servery area. Cllr. Scott put forward an alternative proposal to create a servery area using the current kitchen window. This would involve a rearrangement of the kitchen and adapting the current window which should need less modification but achieve the objective. A handrail would need to be installed on the outer walkway. RESOLVED: Cllrs. Scott and Goodliffe to assess the alternative option of re-arranging the kitchen to form an outside servery. Any other reports. There were no further reports received. 			
				DS / JG

	<p>Saturday if needed.</p> <p>RESOLVED: Agreed to trial for one season hiring Catsfield Playing Field and Pavilion to Westfield FC at £300.</p> <p>f. To receive any other reports. There were no further reports received.</p>																
13.	<p>Playground Sub-Committee</p> <p>a. To receive the latest Recreation Ground Inspection. Cllr. Thomas reported on his monthly inspection of the Recreation Ground. All the equipment had been checked and was considered in good repair. There was a lot of litter on the ground and also on top of the bin. The holes in the benches where the bolts go through had now been filled in. It had been noted that there were some low lying tree branches in the Play Area. RESOLVED: A local tree surgeon would be asked to conduct a routine check of the trees in the Play Area.</p>	MH/CT															
14.	<p>Hedgerows and verges</p> <p>a. To receive any reports Cllr. Thomas reported that the verges were getting very overgrown which was causing roads such as Potmans Lane to become narrowed. The verge along the footpath leading from Catsfield Stream was very overgrown and pedestrians were having to walk along a very busy, dangerous road. The issue had been reported to Highways but no response received. Cllr. Field recommended emailing Karl Taylor - Assistant Director Operations at ESCC regarding the problem of no response from Highways on reported matters.</p>	CT															
15.	<p>Open Spaces</p> <p>a. To receive any reports. There were no reports received.</p>	DS															
16.	<p>History Centre</p> <p>a. To receive any reports. There were no reports received.</p>	JO															
17.	<p>Village Hall Car Park</p> <p>a. To receive an update on the external lighting requirements in the Village Hall Car Park. There were no further updates to report.</p> <p>b. To receive an update on Signage, Rules and regulations and a Risk Assessment There were no further updates to report.</p> <p>c. To receive a quote for the repair work required to the perimeter fencing in the Car Park Cllr. Goodliffe advised that Littlewood Fencing Ltd would be assessing the work requirements.</p>	JG JG JG															
18.	<p>Village Hall</p> <p>a. To receive any reports. Cllr. Goodliffe reported on the current repairs needed to the front (Church Road side) of the Village Hall following 'storm damage' to the fascia. Terry Jenner would be undertaking the work. The current cost of repairs was estimated to be in the region of £8,000. RESOLVED: To obtain an independent Structural Engineers report for the front wall of the Village Hall. To contact AiRS for details of any available funding for Village Halls.</p>	JG															
19.	<p>Finance</p> <p>19.1 To approve and sign the following cheques:</p> <table border="0"> <tr> <td>a. Surewaste (Sussex) Ltd</td> <td>Waste collection Recreation Ground</td> <td>£ 70.20</td> </tr> <tr> <td>b. John O'Conner</td> <td>Grounds Maint July 16</td> <td>£281.40</td> </tr> <tr> <td>c. J W Fencing and Forestry</td> <td>Grounds Maint VH Car Park July 16</td> <td>£ 50.00</td> </tr> <tr> <td>d. Playsafety Ltd</td> <td>Annual ROSPA Play Equipment Inspection</td> <td>£ 88.20</td> </tr> <tr> <td>e. Carol Hodgson</td> <td>Salary – Jul16</td> <td>£372.05</td> </tr> </table> <p>RESOLVED: The cheques were approved for payment and signed.</p> <p>19.2 To receive the monthly statement of accounts to 29th July 2016 RESOLVED: That the monthly statement of accounts to 29th July 2016 were received.</p>	a. Surewaste (Sussex) Ltd	Waste collection Recreation Ground	£ 70.20	b. John O'Conner	Grounds Maint July 16	£281.40	c. J W Fencing and Forestry	Grounds Maint VH Car Park July 16	£ 50.00	d. Playsafety Ltd	Annual ROSPA Play Equipment Inspection	£ 88.20	e. Carol Hodgson	Salary – Jul16	£372.05	
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20.	<p>Any other business / reports / future agenda items There were no further items received.</p>																
	There being no further business the meeting closed at 21:25																

Chairman.....

Date.....