



CATSFIELD PARISH COUNCIL

To: All Council Members of Catsfield Parish Council
 You are hereby summoned to attend the meeting of the **Parish Council**
 On Wednesday 9th January 2019 at 7.30 pm in Hermon Cottage

The Clerk: Mrs Karen Crowhurst
 The Village Hall, Church Road
 Catsfield, East Sussex TN33 9DP
 Phone 01323 848502
 Email clerk@catsfieldpc.co.uk
 Website www.catsfieldpc.co.uk

Council Meeting Agenda

Cllr. Carol Hodgson

Meeting called 4th January 2019

Item	Agenda Item	
1.	To receive apologies for absence.	
2.	To approve the minutes of the Parish Council meeting on <u>5th December 2018</u>	
3.	To receive declarations of interest on agenda items.	
4.	Public participation session re matters on the Agenda at the Chairman's discretion.	
5.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC).	
6.	Actions – Outstanding and on-going	
6.1	To receive any applications for the casual vacancies on Parish Council.	
6.2	To receive an update on placing an information board/plaque at the oak tree sited near to St. Laurence Church – planted by the PC in 1996 to commemorate the 900 th Anniversary of 1066.	
6.3	Insurance claim – Damage by a tree to a property on the playing field.	
6.4	To consider a response the Rother Parking Proposals - Informal Consultation	
7.	Planning matters	
7.1	To consider response to planning applications received as well as those received after this agenda has been published. <ul style="list-style-type: none"> a. RR/2018/2764/P - Star Cottage, The Stream, Catsfield TN33 9BB Creation of new vehicular access to Star Cottage, to replace existing access. b. RR/2018/2949/P - 19 Skinners Lane, Catsfield TN33 9DN Two storey side extension, single storey rear extension, rear dormer, front porch, internal alterations and parking provisions. 	
7.2	To receive advice of decisions on previous applications. <ul style="list-style-type: none"> a. RR/2018/2788/P - The Canons - Land Adjoining, Skinners Lane, Catsfield Proposed new relocated barn, stables and driveway. To replace the existing barn and stables. Outcome: APPROVED CONDITIONAL b. RR/2018/2678/P - Orchard House, The Green, Catsfield TN33 9DJ Two storey rear extension, single storey side extension, replacement porch and alterations to the existing two storey dwelling including removal of conservatory. Extension to detached garage. Outcome: APPROVED CONDITIONAL c. RR/2018/2364/P - 1 Forestry Cottages, Crowders Lane, Catsfield TN33 9LR Single storey extension to rear, alterations to existing roof with dormer windows to front and rear. Outcome: APPROVED CONDITIONAL 	
7.3	To note or receive advice on current enforcement orders.	
8.	Highway Matters	
8.1	Church Road: To receive any updates on the traffic calming project outside Catsfield School.	DS
8.2	The Green: To receive any updates on traffic calming measures for the zebra crossing area.	DS
8.3	To receive any other reports.	DS
9.	Community Speed Watch	
9.1	To receive any reports.	
10.	Playing Field and Pavilion	
10.1	To receive an update on providing seating and a handrail rail outside the Pavilion.	DS
10.2	To receive quotes for the proposed work - To clean the entrance	
10.3	To consider other matters and agree any actions relating to the playing field and pavilion	
11.	Playground Working Group	
	To receive the latest Recreation Ground Inspection.	MH/CT

12.	Hedgerows and verges																																																	
12.1	To receive any reports.	CT																																																
13.	Open Spaces																																																	
13.1	To consider and agree Grass Cutting Services for 2019/2020 provided by ESCC Contractors - East Sussex Highways. <i>ESCC currently pay for two urban cuts annually in Catsfield. 2018/19 Rother DC funded the four additional urban grass cuts and has agreed to extend this offer for a further year only.</i> <i>ESCC has given Parish Council the following options:-</i> <ul style="list-style-type: none"> • For Parish Council to pay for four additional urban grass cuts to enhance the service provided by the County Council. This would cost Catsfield Parish Council in the region of £388 per annum and provide a service of six cuts carried out by the County Council's contractors, or • A financial contribution to Parish Council to carry out the two urban grass cuts based on current ESCC contract rates which will be in the region of £194 per annum. This can be provided to the community as a basis to commission and employ their own grass cutting services using a local contractor and therefore the County Council would not be carrying out any cuts 	DS																																																
13.2	To receive any reports for action or decision																																																	
14.	Forward Planning Priorities for Catsfield To receive suggestions and proposals from Members without the restriction of formulated plans and accurate costing.																																																	
15.	History Centre To receive any reports.	JO																																																
16.	Village Hall Car Park																																																	
16.1	To receive an update on the external lighting provision in the Village Hall Car Park	DS																																																
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17.1	To receive any reports requiring action by the Parish Council	CH																																																
17.2	To accept any other reports																																																	
18.	Finance, Audit and Legal																																																	
18.1	To approve and accept the following payments: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">a.</td> <td style="width: 35%;">Catsfield Village Hall</td> <td style="width: 20%;">Annual Fee to 31-Dec-18</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: right;">£175.00</td> <td style="width: 20%;"></td> </tr> <tr> <td></td> <td>Catsfield Village Hall</td> <td>Annual Fee to 31-Dec-19</td> <td style="text-align: right;">400790</td> <td style="text-align: right;">£295.00</td> <td style="text-align: right;">£470.00</td> </tr> <tr> <td>b.</td> <td>Mr. D. Scott</td> <td>RDC Planning App Fee</td> <td style="text-align: right;">400791</td> <td></td> <td style="text-align: right;">£117.00</td> </tr> <tr> <td>c.</td> <td>Mr. M. Davey</td> <td>Padlock and keys – PF</td> <td style="text-align: right;">400792</td> <td></td> <td style="text-align: right;">£ 11.50</td> </tr> <tr> <td>d.</td> <td>Streetlights</td> <td>Streetlight Repairs</td> <td style="text-align: right;">400793</td> <td></td> <td style="text-align: right;">£220.01</td> </tr> <tr> <td>e.</td> <td>Mrs. C. Hodgson</td> <td>Stamps</td> <td></td> <td style="text-align: right;">£ 7.50</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Travel to Ringmer 38 miles rtn</td> <td></td> <td style="text-align: right;">£17.10</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Annual Microsoft 365 Sub</td> <td style="text-align: right;">400794</td> <td style="text-align: right;">£79.99</td> <td style="text-align: right;">£104.59</td> </tr> </table>	a.	Catsfield Village Hall	Annual Fee to 31-Dec-18		£175.00			Catsfield Village Hall	Annual Fee to 31-Dec-19	400790	£295.00	£470.00	b.	Mr. D. Scott	RDC Planning App Fee	400791		£117.00	c.	Mr. M. Davey	Padlock and keys – PF	400792		£ 11.50	d.	Streetlights	Streetlight Repairs	400793		£220.01	e.	Mrs. C. Hodgson	Stamps		£ 7.50				Travel to Ringmer 38 miles rtn		£17.10				Annual Microsoft 365 Sub	400794	£79.99	£104.59	
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18.2	To receive the monthly statement of accounts to 31 st December 2018																																																	
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18.4	To receive an update on the change of details for the bank account																																																	
18.5	To receive an update on the website provision																																																	
18.6	To approve the Budget for the accounting year 2019-2020																																																	
18.7	To consider any other financial matters which cannot be held over to the next meeting																																																	
19.	Clerk / RFO Vacancy To receive an update on the appointment of the new Clerk and RFO.																																																	
20.	To consider any correspondence as well as any correspondence received after this agenda has been published.																																																	
21.	Items for referral to next agenda / reports / future agenda items / correspondence. a. To consider a use for the decommissioned Heritage Red Phone box																																																	
22.	Urgent items, at the discretion of the Chairman.																																																	