



# CATSFIELD PARISH COUNCIL

To: All Council Members of Catsfield Parish Council  
 You are hereby summoned to attend the meeting of the **Parish Council**  
 On Wednesday 6<sup>th</sup> February 2019 at 7.30 pm in Hermon Cottage

The Clerk: Mrs Karen Crowhurst  
 The Village Hall, Church Road  
 Catsfield, East Sussex TN33 9DP  
 Phone 01323 848502  
 Email [clerk@catsfieldpc.co.uk](mailto:clerk@catsfieldpc.co.uk)  
 Website [www.catsfieldpc.co.uk](http://www.catsfieldpc.co.uk)

## Council Meeting Agenda

*Cllr. Carol Hodgson*

Meeting called 1<sup>st</sup> February 2019

Item	Agenda Item	
1.	To receive apologies for absence.	
2.	To approve the minutes of the Parish Council meeting on <u>9<sup>th</sup> January 2019</u>	
3.	To receive declarations of interest on agenda items.	
4.	Public participation session re matters on the Agenda at the Chairman's discretion.	
5.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC).	
6.	<b>Actions – Outstanding and on-going</b>	
6.1	To receive any applications for the casual vacancies on Parish Council.	
6.2	To receive an update on placing an information board/plaque at the oak tree sited near to St. Laurence Church – planted by the PC in 1996 to commemorate the 900 <sup>th</sup> Anniversary of 1066.	
6.3	To set a date for the Annual Parish Assembly 2019 and discuss promoting the event.	
6.4	To discuss setting a date and promoting the Annual Parish Assembly 2019.	
6.5	To discuss the 2019 Elections.	
6.6	To consider a response to Rother DC's <u>Consultation</u> on their Public Realm Strategic Framework	
7.	<b>Planning matters</b>	
7.1	To consider response to planning applications received as well as those received after this agenda has been published.	
	a. <u>RR/2019/144/FN</u> - Peppering Eye Lane - land adjacent to, Catsfield TN33 0ST Proposed agricultural barn to store tractors, trailers and other machinery.	
7.2	To receive advice of decisions on previous applications.	
	a. <u>RR/2018/2395/P</u> - East Sussex and Romney Marsh Hunt Kennels, Horns Corner, Catsfield TN33 9DU Redevelopment of existing site to convert existing buildings to provide 2no, three-bedroom dwellings, with replacement of the barn to provide 1no, four bedroom dwelling with associated access and parking. Outcome: <u>APPROVED CONDITIONAL</u>	
7.3	To note or receive advice on current enforcement orders.	
8.	<b>Highway Matters</b>	
8.1	Church Road: To receive any updates on the traffic calming project outside Catsfield School.	DS
8.2	The Green: To receive any updates on traffic calming measures for the zebra crossing area.	DS
8.3	To receive any other reports.	
9.	<b>Community Speed Watch</b> To receive any reports.	
10.	<b>Playing Field and Pavilion</b>	
10.1	To receive an update on providing seating and a handrail rail outside the Pavilion.	DS
10.2	To receive quotes for the proposed work - To clean the entrance	CH
10.3	To consider other matters and agree any actions relating to the playing field and pavilion	
11.	<b>Playground Sub-Committee</b> To receive the latest Recreation Ground Inspection.	MH/CT
12.	<b>Hedgerows and verges</b> To receive any reports.	CT
13.	<b>Open Spaces</b>	
13.1	To receive any update on Grass Cutting Services for 2019/2020 provided by ESCC Contractors - East Sussex Highways.	
13.2	To discuss the poor mobile phone signals in the Parish.	
13.3	To receive any reports for action or decision	
14.	<b>History Centre</b> To receive any reports.	JO

<b>15.</b>	<b>Village Hall Car Park</b> To receive an update on the external lighting provision outside the Village Hall	DS												
<b>16.</b>	<b>Village Hall</b>	CH												
<b>16.1</b>	To receive any reports requiring action by the Parish Council													
<b>16.2</b>	To accept any other reports													
<b>17.</b>	<b>Finance, Audit and Legal</b>													
<b>17.1</b>	To approve and accept the following payments: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">a.</td> <td style="width: 40%;">Rural Rother Trust</td> <td style="width: 35%;">Donation</td> <td style="width: 20%; text-align: right;">£ 25.00</td> </tr> <tr> <td>b.</td> <td>St Laurence PCC</td> <td>RBL Poppy Wreath</td> <td style="text-align: right;">£ 25.00</td> </tr> <tr> <td>c.</td> <td>HMRC – PAYE</td> <td>PAYE KC Aug-18</td> <td style="text-align: right;">£100.32</td> </tr> </table>		a.	Rural Rother Trust	Donation	£ 25.00	b.	St Laurence PCC	RBL Poppy Wreath	£ 25.00	c.	HMRC – PAYE	PAYE KC Aug-18	£100.32
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<b>17.2</b>	To receive the monthly statement of accounts to 31 <sup>st</sup> January 2019													
<b>17.3</b>	To receive the bank reconciliation to 31 <sup>st</sup> January 2019													
<b>17.4</b>	To discuss re-appointing Keith Robertson as internal auditor for the year end 31st March 2019.													
<b>17.5</b>	To consider any other financial matters which cannot be held over to the next meeting													
<b>18.</b>	<b>Clerk / RFO Vacancy</b> To receive an update on the appointment of the new Clerk and RFO.													
<b>19.</b>	<b>To consider any correspondence as well as any correspondence received after this agenda has been published.</b>													
<b>20.</b>	<b>Items for referral to next agenda / reports / future agenda items / correspondence.</b> <i>a. To consider a use for the decommissioned Heritage Red Phone box</i> <i>b. Forward Planning Priorities for Catsfield - To receive suggestions and proposals from Members without the restriction of formulated plans and accurate costing.</i> <i>c. To receive an update on the change of details for the bank account – Defer until new Clerk</i>													
<b>21.</b>	<b>Urgent items, at the discretion of the Chairman.</b>													