



CATSFIELD PARISH COUNCIL

To: All Council Members of Catsfield Parish Council
 You are hereby summoned to attend the meeting of the **Parish Council**
 On Wednesday 3rd April 2019 at 7.30 pm in Hermon Cottage

The Clerk: Mrs Karen Crowhurst
 The Village Hall, Church Road
 Catsfield, East Sussex TN33 9DP
 Phone 01323 848502
 Email clerk@catsfieldpc.co.uk
 Website www.catsfieldpc.co.uk

Council Meeting Agenda

Cllr. Carol Hodgson

Meeting called 29th March 2019

Item	Agenda Item	
1.	To receive apologies for absence.	
2.	To approve the minutes of the Parish Council meeting on <u>6th March 2019</u>	
3.	To receive declarations of interest on agenda items.	
4.	Public participation session re matters on the Agenda at the Chairman's discretion.	
5.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC).	
6.	Actions – Outstanding and on-going	
6.1	To receive an update on placing an information board/plaque at the oak tree sited near to St. Laurence Church – planted by the PC in 1996 to commemorate the 900 th Anniversary of 1066.	
6.2	To receive an update on uses for the decommissioned Heritage Red Phone box	
6.3	To consider response to an application to Rother DC for a Road Closure on Saturday 22 nd June 2019 from The Catsfield Triangle Association regarding the annual Catsfield Boat Race.	
6.6	To discuss arrangements for the Annual Parish Assembly on Wednesday 24 th April 2019	
7.	Planning matters	
7.1	To consider response to planning applications received as well as those received after this agenda has been published. <ul style="list-style-type: none"> a. RR/2019/527/P - Saberdene, Church Road, Catsfield TN33 9DP First floor side and rear extension with side and rear gables to roof, front dormer and solar panels. b. RR/2018/2593/P - The Old Hunt Stables, Catsfield Road, Catsfield Proposed vehicular access and driveway. <i>Amended plans have been submitted, to which further comments are invited. Parish Council's response to the original application on 06-Dec-18 was 'Parish Council objects to this planning proposal due to concerns on creating an access onto an already busy road, which will also have a detrimental impact to the tree lined street-scene'.</i> 	
7.2	To receive advice of decisions on previous applications. <ul style="list-style-type: none"> a. RR/2019/404/FN - Willow Patch, Potmans Lane, Catsfield TN33 9BJ Proposed building to house animals. Intended to replace derelict and unrepairable, existing buildings, some on the same footprint and others scattered over the land, to the same square footage. OUTCOME: PLANNING REQUIRED b. RR/2019/144/FN - Peppering Eye Lane - land adjacent to, Catsfield TN33 0ST Proposed agricultural barn to store tractors, trailers and other machinery. OUTCOME: PLANNING REQUIRED c. RR/2018/2949/P - 19 Skinners Lane, Catsfield TN33 9DN Two storey side extension, single storey rear extension, rear dormer, front porch, internal alterations and parking provisions. OUTCOME: APPROVED CONDITIONAL 	
7.3	To note or receive advice on current enforcement orders. <ul style="list-style-type: none"> • ENF/28/19/BAT – Chantlers, Crowders Lane, Catsfield. New Building Being Constructed Without Planning Permission Current Status: Application requested - 28 days 	
8.	Highway Matters	
8.1	Church Road: To receive any updates on the traffic calming project outside Catsfield School.	DS
8.2	The Green: <ul style="list-style-type: none"> a. To receive any updates on traffic calming measures for the zebra crossing area. 	DS
8.3	To receive any other reports.	

9.	Community Speed Watch To receive any reports.	KR
10.	Playing Field and Pavilion	
10.1	To receive an update on providing seating and a handrail rail outside the Pavilion.	CH
10.2	To receive quotes for cleaning the entrance to the Recreation Ground	CH/MH
10.3	To receive any updates on Grass Cutting Services for 2019/2020 provided by ESCC Contractors - East Sussex Highways.	CH
10.4	To receive confirmation on the following annual Ground Maintenance costs from John O'Conner: a. Catsfield Recreation Ground b. Urban grass cutting	CH
11.	Playground Sub-Committee	
13.1	To receive the latest Recreation Ground Inspection.	MH/CT
13.2	To receive an update on the tree work in the Children's Play Area	CH
12.	Hedgerows and verges To receive any reports.	CT
13.	Open Spaces	
13.1	To receive an update on the poor mobile phone signals in the Parish.	
13.2	To receive an update on vehicles parking on the grass in Skinner's Lane.	
13.3	To receive an update on the missing signpost at the Marl pits Lane end of Skinner's Lane	DS
14.	History Centre To receive any reports.	JO
15.	Village Hall Car Park To receive any reports	
16.	Village Hall	
16.1	To receive any reports requiring action by the Parish Council	CH
17.	Finance, Audit and Legal	
17.1	To approve and accept the following payments: a. Catsfield Village Hall Electrical Work by Jennery Assocs. £500.00 b. J.S. Fire Protection Ltd Annual Fire Extinguisher Service – Pavilion £ 66.96 c. Mrs. Putland History Grp Stationery £ 19.40 d. ESALC Ltd Annual ESALC / NALC Subscription £259.94	
17.2	To receive the monthly statement of accounts to 28th March 2019	
17.3	To receive the bank reconciliation to 28th March 2019	
17.4	To discuss the Financial Year End arrangements for 31 st March 2019	
18.	Clerk / RFO Vacancy To receive an update on the appointment of the new Clerk and RFO.	
19.	Items for referral to next agenda / reports / future agenda items / correspondence. a. Forward Planning Priorities for Catsfield - To receive suggestions and proposals from Members without the restriction of formulated plans and accurate costing. b. To receive an update on the change of details for the bank account – Defer until new Clerk	
20.	To consider any urgent items and agree actions, at the discretion of the Chairman, which cannot be held over to the next meeting.	