

Explanation of variances – pro forma

Name of smaller authority: **Catsfield Parish Council**

County area (local councils and parish meetings only): East Sussex

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	44,011	49,522				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	22,433	22,433	0	0.00%	NO		
3 Total Other Receipts	13,543	31,914	18,371	135.65%	YES	CIL monies rec'd totalling £31,036.09, £500 COVID-19 grant received from Hastings Direct	
4 Staff Costs	6,691	8,538	1,847	27.60%	YES	Overtime paid due to extra tasks that arose due to COVID-19.	
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	23,774	18,493	-5,281	22.21%	YES	Projector, laptop and clerk phone purchased in 2019/20 together with new railings outside Community Pavilion £	
7 Balances Carried Forward	49,522	76,838			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	47,127	75,958				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	975,827	986,038	10,211	1.05%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable