

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 7 headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a rec basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Catsfield Parish Council

County area (local councils and parish meetings only): East Sussex

Financial year ending 31 March 2020

Prepared by (Name and Role): Alexandra Sharp

Date: 27/04/2020

| | £ | £ |
|---|-----------|------------------|
| Balance per bank statements as at 31/3/20: | | |
| Current Account | 47,128.17 | |
| [add more accounts if necessary] | | |
| | | 47,128.17 |
| Petty cash float (if applicable) | | 105.5 |
| Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers) | | |
| Cheque No 400874 | - 46.50 | |
| Cheque No 400875 | - 59.98 | |
| [add more lines if necessary] | | |
| | | 106.48 |
| Add: any un-banked cash as at 31/3/20 | | |
| | | |
| | | - |
| Net balances as at 31/3/20 (Box 8) | | 47,127.19 |