



CATSFIELD PARISH COUNCIL

To: All Council Members of Catsfield Parish Council
 You are hereby summoned to attend the meeting of the **Parish Council**
 On Wednesday 3rd October at 7.30 pm in Hermon Cottage

The Clerk: Mrs Karen Crowhurst
 The Village Hall, Church Road
 Catsfield, East Sussex TN33 9DP
 Phone 01323 848502
 Email clerk@catsfieldpc.co.uk
 Website www.catsfieldpc.co.uk

Council Meeting Agenda

K A Crowhurst

Meeting called 28th September 2018

Item	Agenda Item	
1.	To receive apologies for absence	
2.	To approve and accept the minutes of Parish Council meeting held on 5th September 2018	
3.	To receive declarations of interest on agenda items	
4.	Public questions or comments relating to items on this agenda	
5.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC)	
6.	Actions – Outstanding and on-going a) To receive any applications for the casual vacancies on Parish Council. b) To receive an update on placing an information board/plaque at the oak tree sited near to St Laurence Church – planted by the Parish Council in 1996 to commemorate the 900 th Anniversary of 1066. c) Cllr emails d) Insurance claim	
7.	Planning matters a) To consider response to planning applications received and consider those received after this agenda has been published. b) Planning decisions RR/2018/1580/P Skinners Lane – Land at Catsfield – Permission granted RR/2018/1855/P The Cannons, Skinners Lane Catsfield – Permission refused c) To note or receive advice on current enforcement orders.	
8.	Highway Matters a) Church Road: To receive any updates on the traffic calming project outside Catsfield School. b) The Green: To receive any updates on traffic calming measures for the zebra crossing area. c) To receive any other reports.	DS DS DS
9.	Community Speed Watch a) To receive any reports.	
10.	Playing Field and Pavilion a) To receive an update on providing seating and a handrail rail outside the Pavilion. c) To receive quotes for the proposed work - To clean the entrance d) To consider other matters and agree any actions relating to the playing field and pavilion	CH DS
11.	Playground Sub-Committee a) To receive the latest Recreation Ground Inspection and agree any actions arising from it	MH/CT
12.	Hedgerows and verges a) To receive any reports and agree any actions arising from it	CT
13.	Open Spaces a) To receive any reports and agree any actions arising from it. b) To consider whether to assume financial responsibility of Verge Cutting due to cuts made by ESCC	DS
14.	History Centre a) To receive any reports and agree any actions arising from it	JO
15.	Village Hall Car Park a) To receive an update on the external lighting provision in the Village Hall Car Park.	DS
16.	Village Hall a) To receive any reports – Requiring action by the Parish Council b) To receive any further reports	CH
17.	Insurance Claim – to agree a way forward and any actions	
18.	Finance, Audit and Legal	

a) To approve and accept the following payments and receipts

Date	Supplier	Cheque No	Total
26/06/2018	J M Waste Management	DDEBIT	38.22
23/07/2018	EON	DDEBIT	86.38
26/07/2018	EON	DDEBIT	31.15
27/07/2018	J M Waste Management	DDEBIT	38.22
30/09/2018	K Crowhurst	400767	446.64
30/09/2018	K Crowhurst	4004768	39.60
30/09/2018	HM Customs & Revenue	400769	111.80
03/10/2018	John O' Connor	400770	306.85
02/08/2018	J M Waste Management	DDebit	73.50
05/09/2018	J M Waste Management	DDebit	38.22
			60.00
			1,270.58

Receipt - £11,250 Rother District Council

c) Bank reconciliation and change of details for bank account

d) To note the Cost Centre report – Previously circulated

e) Website provision

f) External Audit report

g) Budget considerations

h) To consider any other financial matters which cannot be held over to the next meeting

19. **Correspondence**

a) Action in Rural Sussex AGM – 18th October 2018

b) Sussex Air Ambulance- Thank you letter

c) To consider any correspondence received after this agenda has been published

20. **Items for referral to next agenda / reports / future agenda items / correspondence**

21. **Urgent items, at the discretion of the Chairman which cannot be held over until the next meeting.**