



CATSFIELD PARISH COUNCIL

Minutes
of the **Parish Council Meeting**
held on Wednesday 1st August at 7.30 pm in Hermon Cottage

The Clerk: Mrs Karen Crowhurst
The Village Hall, Church Road
Catsfield, East Sussex TN33 9DP

Phone 01323 848502

Email clerk@catsfieldpc.co.uk

Website www.catsfieldpc.co.uk

Attended by: Cllr Overall – Chairman, Cllr Thomas- Vice Chairman, Cllr Hodgson, Cllr Edwards, Cllr Holgate and Cllr Scott.

Also, in attendance: Karen Crowhurst – Clerk/RFO, Cllr Kathryn Field – East Sussex County Council and Cllr Gary Curtis – Rother District Council.

Item	Minutes	
1.	To receive apologies for absence	
1.1	There were no apologies for absence.	
2.	To approve and accept the minutes of Parish Council meeting held on 4th July 2018	
2.1	It was resolved to accept the minutes of the Parish Council Meeting held on 4 th July 2018. The minutes were then signed by the Council Chairman.	
3.	To receive declarations of interest on agenda items	
3.1	Cllr Hodgson declared interests in relation to items 15 & 16 on the agenda.	
4.	To receive reports from Cllr Kathryn Field (ESCC) and Cllr Gary Curtis (RDC)	
4.1	Cllr Field reported on; - The £10k cuts from Adult Social Care and the impact that will have; - The continuation of Care in the Community despite the cuts and loss of help for carers; - The cessation of one to one music lessons; - Services for children with special needs being cut; - Cuts to after school's clubs; - The pedestrian crossing across Battle Hill going ahead.	
4.2	Cllr Curtis reported on; - The temporary road closure at Crowhurst; - A meeting regarding parking which was held in Bexhill; - An enforcement matter; - The situation of moving the bins from the carpark being on-going.	
5.	Actions – Outstanding and on-going	
5.1	a) To receive any applications for the casual vacancies on Parish Council.	
5.2	There were no applications.	
5.3	b) To receive an update on placing an information board/plaque at the oak tree sited near to St Laurence Church – planted by the Parish Council in 1996 to commemorate the 900 th Anniversary of 1066.	
5.4	This action is on-going.	
5.5	c) Cllr emails	
5.6	This action is on-going.	
5.7	d) Insurance claim	
5.8	This was discussed in depth. A response to the insurers was agreed for submission by the Clerk.	
5.9	There was a strength of feeling to preserve the trees.	
5.10	e) Telephone box repainting This action is now complete. It was agreed to discuss usage of the Telephone Box at the next meeting.	
6.	Planning matters	
6.1	a) To consider response to planning applications received.	
6.2	No applications were received.	
6.3	b) Planning decisions RR/2018/1316/P Birch Cottage, Marpits Lane Catsfield– Permission granted RR/2018/1449/P The Stables, Skinners Lane, Catsfield – Permission granted	
6.4	Members noted the planning decisions made by Rother District Council.	

6.5	c) To note or receive advice on current enforcement orders. There were no enforcement matters.	
7.	Highway Matters	
7.1	a) Church Road: To receive any updates on the traffic calming project outside Catsfield School.	DS
7.2	Cllr Scott informed Members that the yellow lines are proceeding and comments regarding this can be submitted by 10 th August. It is anticipated that the work will be carried out after this date. Cllr Scott informed Members that a meeting is being held at the school regarding the calming of traffic. Cllr Hologate, Cllr Field and the Head of the Primary School will be attending with the relevant Officer(s) of the Highways Department. Cllr Scott advised that the 30mph speed is in hand and there will be a few enhancements.	DS
7.3	b) The Green: To receive any updates on traffic calming measures for the zebra crossing area.	DS
7.4	Cllr Scott reported that the Highway Department is investigating the upgrade of the current beacons.	
7.5	c) To receive any other reports.	
7.6	There were no further reports.	
8.	Community Speed Watch	
8.1	a) To receive any reports.	
8.2	Cllr Edwards advised that the request for a Speed Indicator device is still on-going. There were no further reports.	SE
9.	Playing Field and Pavilion	
9.1	a) To receive an update on providing seating and a handrail rail outside the Pavilion.	CH
9.2	Members agreed to discuss this at the next meeting after reading the ROSPA report.	DS
9.3	c) To receive quotes for the proposed work - To surface the entrance from the back of the footpath down to the gates with black tarmac finish	
9.4	It was agreed to appoint a contractor to clean the entrance.	
9.5	d) To consider other matters and agree any actions relating to the playing field and pavilion. It was reported that the storage shed has not been reported due to an error with the contractor	
10.	Playground Sub-Committee	
10.1	a) To receive the latest Recreation Ground Inspection and agree any actions arising from it	MH/CT
10.2	Cllr Thomas reported that the equipment is fine. One of the gates is rocking and needs wedging in to prevent it from falling. Cllr Thomas informed Members that he has cleared some debris and a bin needs to be emptied. It was agreed to request the bin be emptied by the Parish Council contractor.	
10.3	Cllr Hologate reported that he had carried out an inspection and had cleared some rubbish	
11	Hedgerows and verges	
11.1	a) To receive any reports and agree any actions arising from it	CT
11.2	No reports were received.	
12.	Open Spaces	
12.1	a) To receive any reports and agree any actions arising from it	DS
12.2	No reports were received.	
13.	History Centre	
13.1	a) To receive any reports and agree any actions arising from it	JO
13.2	No reports were received.	
14.	Village Hall Car Park	
	a) To receive an update on the external lighting provision in the Village Hall Car Park Cllr Scott reported about a meeting held with Contractors approve considering correspondence from a resident have found an alternative solution. Cllr Scott presented the scheme. After considering best value for money. It was agreed to approve the scheme proposed up to the amount of £3,000. It was also agreed to take to the Village Hall Committee the costs of improving the existing lights as well as renewing the timer switch.	DS
15.	Village Hall	
15.1	a) To receive any reports – Requiring action by the Parish Council	CH
15.2	b) To receive any further reports	
15.3	Both items were discussed together. Cllr Hodgson presented a report about the current position and progress of the work required on the Village Hall. Cllr Hodgson informed Members that a meeting is scheduled for 15 th August for the Committee to meet. Currently it is the Committees	

	focus to concentrate on the high urgency items for repair. Cllr Hodgson reported that currently there is £5k's worth of work in the pipe line and there are significant concerns regarding finances. The Committee is also waiting for a report from the Fire Officer.																																																																									
15.4	The above and the report was discussed. No further decisions were made. Members agreed to look at the original agreement between the Council and the Village Hall Committee.																																																																									
16.	Insurance Claim – to agree a way forward and any actions																																																																									
16.1	This was discussed earlier on in the proceedings of the meeting.																																																																									
17.	Finance, Audit and Legal																																																																									
17.1	a) To approve and accept the following payments and receipts																																																																									
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17.2	It was resolved to approve and accept the above payments.																																																																									
17.3	c) Bank reconciliation and change of details for bank account																																																																									
17.4	It was resolved to accept the bank reconciliation presented once satisfied the amount matched the bank statement.																																																																									
17.6	d) To note the Cost Centre report – Previously circulated																																																																									
17.7	Members noted the Cost Centre Report.																																																																									
17.8	e) Website provision																																																																									
17.9	It was agreed to investigate website provision.																																																																									
17.10	f) To consider any other financial matters which cannot be held over to the next meeting The Clerk drew members attention to an email from the lighting contractor which she had distributed earlier that day. Members agreed to the expenditure to repair the 2 lights at the cost stated in the email.																																																																									
18.	To consider any correspondence received after this agenda has been published																																																																									
18.1	There was no correspondence for consideration.																																																																									
19.	Items for referral to next agenda / reports / future agenda items / correspondence																																																																									
19.1	The Chairman reported about his attendance at a Chairman's Networking Day. Hosted by SSALC.																																																																									
20.	Urgent items, at the discretion of the Chairman which cannot be held over until the next meeting.																																																																									
20.1	For health and safety reasons the hedge in the village hall carpark was raised. It was agreed to deal with the hedge at a cost of £250. Cllr Hodgson agreed to oversee this.																																																																									
	There being no further business, the meeting closed at 9.03. Date of the next meeting 5 th September 2018, 7.30pm, Hermon Cottage, Catsfield Village Hall.																																																																									

